



BOISE STATE UNIVERSITY

STUDENT AFFAIRS

Financial Aid and Scholarships

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2016-2017 Household and College Size Form Instructions

Please note the importance of completing this form accurately and in as much detail as possible to avoid the possibility of additional requests for information. Read the instructions prior to completing the form and if you have any questions, please feel free to contact our office.

Instructions for SECTION B: Whom to include in the household

- **Yourself (the student)**

 - **If parental information was included on your 2016-2017 FAFSA, include:**
 - Your parent(s)** (including stepparent) even if you do not live with them
 - Your parent(s) children/stepchildren, if your parent(s) will provide **more than half** of their support from July 1, 2016 through June 30, 2017, even if they do not live with them.
 - Any child who would have to report your parents' information on their own 2016-2017 FAFSA application, even if they will not actually complete a FAFSA.
 - Unborn children (please indicate their due date) if they will receive more than half of their support from your parent from birth through June 30, 2017.
 - Other people if they now live with your parents AND your parents provide more than half of their support, AND your parents will continue to provide more than half of their support from July 1, 2016 through June 30, 2017.

 - **If no parental information was included on your 2016-2017 FAFSA, include:**
 - Your spouse, if you are married, or were married on the day you filed the FAFSA.
 - Your children/stepchildren, if you will provide more than half of their support from July 1, 2016 through June 30, 2017, even if they do not live with you.
 - Unborn children (please indicate their due date) if they will receive more than half of their support from you from birth through June 30, 2017.
 - Other people, only if they now live with you AND you provide more than half of their support, AND you will continue to provide this support from July 1, 2016 through June 30, 2017.
- Support includes money, loans, housing, food, clothes, car, medical care, payment of college costs, etc.

NOTE: In most cases, we are able to make corrections to your FAFSA for you. If we need you to make corrections to your FAFSA, we will notify you. Please be aware that making changes to your FAFSA may result in requests for additional documentation.

****Definition of parent(s):** A parent is a biological or adoptive parent or a person that the state has determined to be a parent (for example, when a state allows another person's name to be listed as a parent on the birth certificate). Use the information for the parent you lived with most in the last 12 months. If you lived with neither parent, then use the information for the parent who provided more of your support. If the parent whose information you use on the FAFSA has remarried, your parents (for financial aid purposes) are the biological parent and the stepparent. If your biological and/or adoptive parents are not married, but are living together, include both on your FAFSA, as well as on this form.



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2016-2017 Household and College Size Form

USE BLACK OR DARK INK ONLY

SECTION A: STUDENT INFORMATION

Write your name exactly as it appears on your Social Security card.

_____	_____	_____																		
Last Name	First Name	M.I.																		
Student ID: <table border="1" style="display: inline-table; width: 100px; height: 20px; vertical-align: middle;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>									SSN: <table border="1" style="display: inline-table; width: 100px; height: 20px; vertical-align: middle;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>											

Date of Birth: _____ Phone Number: _____
MM/DD/YYYY

SECTION B: HOUSEHOLD SIZE			SECTION C: NUMBER IN COLLEGE			
See the instructions on the previous page to determine who should be included in your household.			If the household member will be attending college, enter the name of the college (please do no abbreviate) AND the number of credits to be taken.			
FULL NAME	AGE	RELATIONSHIP TO STUDENT	COLLEGE ATTENDING	Indicate # credits		
				Fall '16	Spr '17	Sum '17
1		STUDENT	Boise State University			
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

Check here if there are more than ten family members. Attach a list with each additional family member's name, age, relationship, college (if enrolled), and terms attending.

Continue to the next page.

SECTION D: HOUSEHOLD MEMBER ADDITIONAL DETAILS

Please complete the following chart if you listed someone on the previous page who:

- is not a biological/adopted/stepchild or a spouse (if no parental information was provided on the FAFSA)
- is not a biological/adopted/stepchild or a parent (if parental information was provided on the FAFSA)
- is over 23 years old other than your spouse (if no parental information was provided on FAFSA) or your parent(s) (if parental information was provided on the FAFSA).

Check here if none of the above applies to your household.

NOTE: Being detailed in your explanation for additional household members is extremely helpful to us in determining your household size. If the details you provide are minimal or ambiguous, additional information may be requested which will prolong the verification process. If you need additional space to explain your situation, please attach additional paper.

Name of Person:		Their monthly income:	
Is this person living with you (or your parents)? <input type="checkbox"/> YES <input type="checkbox"/> NO		If yes, will they continue to live with you (or your parents) until June 30, 2017? <input type="checkbox"/> YES <input type="checkbox"/> NO	
List any source of income for this person, including work, social security, child support, etc.			
Provide specific details that will help us to understand how you (or your parents) are providing more than 50% of this person's support.			
Name of Person:		Their monthly income:	
Is this person living with you (or your parents)? <input type="checkbox"/> YES <input type="checkbox"/> NO		If yes, will they continue to live with you (or your parents) until June 30, 2017? <input type="checkbox"/> YES <input type="checkbox"/> NO	
List any source of income for this person, including work, social security, child support, etc.			
Provide specific details that will help us to understand how you (or your parents) are providing more than 50% of this person's support.			

Continue to the next page.

SECTION E: TAX FILING STATUS & WHAT TO SUBMIT TO BOISE STATE

Have you filed a 2015 Federal Income Tax return with the IRS?

If you and your spouse, or your parent and their spouse, have filed separately, BOTH individuals will need to provide the documents associated with tax filing status below.

STUDENT INFORMATION (and spouse if applicable)	PARENT INFORMATION (if applicable)
<p><input type="checkbox"/> YES, I have filed and have successfully used the IRS Data Retrieval Tool. Imported IRS data is sufficient!</p> <p><input type="checkbox"/> YES, I have filed, and I am unable to use the IRS Data Retrieval Tool. <u>Submit an IRS Tax Return Transcript.</u> If you filed a foreign tax return, please include that tax transcript as well.</p> <p><input type="checkbox"/> YES, I have filed a Federal Tax Return, but I have also filed or will be filing an Amended Tax Return (1040X). <u>Submit a signed copy of the filed IRS 1040X and a copy of the original IRS Tax Return Transcript.</u></p> <p><input type="checkbox"/> NO, I have not yet filed, but have filed the appropriate tax extension documentation. <u>Submit a copy of the IRS Form 4868, Application for Automatic Extension of Time to File U.S. Individual Income Tax Return, AND</u></p> <ul style="list-style-type: none"> <u>A copy of all W-2s</u> <p>OR</p> <ul style="list-style-type: none"> <u>Self-employed? Submit a signed statement which includes amounts you earned, an estimated Adjusted Gross Income, and estimated Taxes Paid.</u> <p><input type="checkbox"/> NO, I will not file a 2015 Federal Tax Return. <u>Submit the 2016-2017 Non-Filer Form, at Forms, and W2s.</u></p>	<p><input type="checkbox"/> YES, parents have filed and have successfully used the IRS Data Retrieval Tool. Imported IRS data is sufficient!</p> <p><input type="checkbox"/> YES, parents have filed, and are unable to use the IRS Data Retrieval Tool. <u>Submit an IRS Tax Return Transcript.</u> If you filed a foreign tax return, please include that tax transcript as well.</p> <p><input type="checkbox"/> YES, parents have filed a Federal Tax Return, but have also filed or will be filing an Amended Tax Return (1040X). <u>Submit a signed copy of the filed IRS 1040X and a copy of the original IRS Tax Return Transcript.</u></p> <p><input type="checkbox"/> NO, parents have not yet filed, but have filed the appropriate tax extension documentation. <u>Submit a copy of the IRS Form 4868, Application for Automatic Extension of Time to File U.S. Individual Income Tax Return, AND</u></p> <ul style="list-style-type: none"> <u>A copy of all W-2s.</u> <p>OR</p> <ul style="list-style-type: none"> <u>Self-employed? Submit a signed statement which includes amounts you earned, an estimated Adjusted Gross Income, and estimated Taxes Paid.</u> <p><input type="checkbox"/> NO, parents will not file a 2015 Federal Tax Return. <u>Submit the 2016-2017 Non-Filer Form, at Forms, and W2s.</u></p>

If you are having trouble using the [IRS Data Retrieval Tool](#) or requesting a [Tax Return Transcript](#), check the [Timely Tips on the Financial Aid website](#) or contact our office for guidance!

Required Signatures: Your signature indicates that all information provided on this form is complete and correct. Additional information may be requested if further clarification is necessary, or to resolve conflicting information.

STUDENT Signature: _____ Date: _____

PARENT or SPOUSE Signature: _____ Date: _____

*If you were required to provide parental information on your EAFSA application, your parent MUST sign this form.
If you are married, and your spouse attends Boise State University, your spouse must sign this form.*

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.