



BOISE STATE UNIVERSITY

STUDENT AFFAIRS

Financial Aid and Scholarships

Financial Aid and Scholarships
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2016-2017

SPECIAL CONDITIONS FORM – Estimated Income

Gross Income for June 1, 2016 through May 31, 2017

STUDENT NAME _____ ID# _____ PHONE # _____

If you or your family has experienced a substantial reduction in income which will negatively impact your financial resources for the 2016-2017 academic year, the Boise State Financial Aid Office can re-evaluate your financial aid eligibility. This request is for unexpected or unplanned financial reversals, and you may be required to submit updated documentation later. Special Conditions are considered on a case-by-case basis, and approval is not guaranteed.

Deadlines for submitting this form:

Nov. 15, 2016 if fall 2016 is your last semester at Boise State; April 15, 2017 if you will attend spring 2017 at Boise State; Summer only students – whichever date is earlier: 3 weeks before the end of your last session, or July 15, 2017

1. Which individual(s) experienced a reduction in income? Check all that apply.

- Student Spouse Parents

2. What caused the unexpected financial reversal? Check all that apply, and provide the documentation requested.

- Layoff: Attach a document from employer showing effective date and severance paid. Effective Date:
Business Closure: Attach documentation of closure. Name of business:
Termination: Attach a letter from employer stating effective date. Effective Date:
Decline in self-employment income: STOP. Use 2016-17 Special Conditions – Actual Income Review available on Feb. 1, 2017.
Quit or reduced employment to attend school: Effective Date: Attach document from employer stating effective date.
Unemployment benefits ended: Effective Date: Attach unemployment office document showing end date.
Other: Please specify and attach documentation.

3. Attach the following documents: (Provide detailed information and documentation of your circumstances to reduce processing time.)

- Write a detailed letter and provide documentation explaining the unique circumstances that are impacting your 2016-2017 family income and your ineligibility for unemployment income, if applicable.
Attach documentation of eligibility for unemployment benefits and amount of unemployment benefits, if applicable.
Complete the Anticipated Income and Assets Charts on pages 2-3 of this form using gross income.
Attach recent pay stubs showing YTD info for each job listed on page 2 for all individuals listed on the 2016-2017 FAFSA.
When you turn in this form and documentation, schedule an appointment to meet in person or by phone with a financial aid counselor to discuss additional details of your circumstances.

You may be asked to submit additional documents or explanations of your circumstances. Please check your BroncoMail for any follow-up questions.

CERTIFICATION: I certify that the information provided is true and is my income projection. If a new job is found, or my family's income situation improves, I will notify the Financial Aid Office immediately. I understand if I use false information to establish eligibility for federal student financial aid, I could be subject to a fine, jail, or both.

Student _____ Date _____ Spouse _____ Date _____
Parent 1 _____ Date _____ Parent 2 _____ Date _____

Independent students: you must sign and if you are married, your spouse must sign.
Dependent students: you must sign and one of your parents must sign.

Section 2: GROSS INCOME for June 1, 2016 – May 31, 2017

Section 2(a): ACTUAL INCOME earned from June 1, 2016 – now								
Report below all wages, salaries, and tips for ALL individuals on the 2016-2017 FAFSA (attach pages if needed): Use pay stubs & attach a copy of all year-to-date pay stubs for 2016 (and 2017, if applicable); (If pay stubs are missing year-to-date totals, attach copies of all pay stubs received since January 1, 2016.)								
Source of documented gross wages, salaries and tips, unemployment etc. (e.g. name of employer).	Recipient (Student, Spouse or Parent?):	Frequency of paycheck (e.g. weekly, bi-weekly, monthly):	Start date of position:	End date of position (or current):	Documentation attached? (Y/N)	OFFICE USE ONLY		
						# of	Pay per	Total

Section 2(b): PROJECTED INCOME to be earned from now – May 31, 2017						
Project income below from now until May 31, 2017 for all individuals listed on the 2016-2017 FAFSA. Detail how you arrived at the projection; attach separate page(s) if necessary. (For example, assuming there are 14 weeks remaining, my wife will be working 15 hours a week at \$10/hour for the next 14 weeks. Her projected earnings are 15 x \$10 x 14= \$2100.)						
Source of projected gross income (e.g. unemployment, work, etc.):	Recipient (Student, Spouse or Parent?):	How are you calculating the income projection? (e.g. hours per week times number of weeks)	Calculate your total here: (e.g. \$250/week times 10 weeks = \$2500). Show calculation.	OFFICE USE ONLY		
				# of	Pay per	Total

Section C: OTHER INCOME/ASSETS for June 1, 2016 – May 31, 2017

Mark "0" or amount in EVERY BOX. Report in each column for all individuals listed on the 2016-2017 FAFSA.

Description of income/asset:	STUDENT Amount AND	SPOUSE Amount OR	PARENT(S) Amount
Interest or dividend earnings.			
Payments to tax-deferred pension and savings plans. Include untaxed portions of 401(k) and 403(b) plans.			
Cash support or any money paid on your behalf, including support from a non-custodial parent or any other person.			
Other taxable income (specify what it is)			
+Child support received for children not reported in household on FAFSA			
- Child support paid			
Veterans non-educational benefits (i.e., death pension, dependency & indemnity compensation, disability, etc.			
Withdrawals from tax-deferred pension, savings, IRAs, 401(k), 403(b) plans or life insurance disbursements.			
Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits).			
Other untaxed income (i.e., AFDC, ADC, other Welfare Benefits, Refugee Assistance, JTPA non-education benefits, disability income). Specify what it is.			
Assets: As of today, what is the net worth of investments, including real estate (not including the home you live in)?			
Assets: As of today, what is the net worth of current businesses with 100 or more employees and/or investment farms? Do not include a farm that you live on and operate.			
Assets: As of today, what is your total balance of cash, savings, and checking accounts? Do not include student financial aid.			
Exemptions: What amount of the gross earnings reported on this form is from federal or state work/study income?			

Section D: OTHER COMMENTS

Provide any additional information/explanation of information or calculations in Section B and C not already accounted for in your attached letter and/or documentation: