



201, -201-

**SPECIAL CONDITIONS FORM – Estimated Income**

**Gross Income for June 1, 201, through May 31, 201-**

STUDENT NAME \_\_\_\_\_ ID# \_\_\_\_\_ PHONE # \_\_\_\_\_

If you or your family has experienced a substantial reduction in income which will negatively impact your financial resources for the 2018-2019 academic year, the Boise State Financial Aid Office can re-evaluate your financial aid eligibility. **This request is for unexpected or unplanned financial reversals**, and you may be required to submit updated documentation later. Special Conditions are considered on a case-by-case basis, and approval is not guaranteed.

Deadlines for submitting this form:

**Nov. 15, 201**, if fall 2018 is your last semester at Boise State; **April 1, 201-** if you will attend spring 2019 at Boise State;  
Summer only students – whichever date is earlier: 3 weeks before the end of your last session, or July 15, 2019

**1. Which individual(s) experienced a reduction in income?** Check all that apply.

- Student
- Spouse
- Parents

**2. What caused the unexpected financial reversal?** Check all that apply, and provide the documentation requested.

- Layoff:** Attach a document from employer showing effective date and severance paid. Effective Date: \_\_\_\_\_.
- Business Closure:** Attach documentation of closure. Name of business: \_\_\_\_\_.
- Termination:** Attach a letter from employer stating effective date. Effective Date: \_\_\_\_\_.
- Decline in self-employment income:** STOP. Use 2018-19 Special Conditions – Actual Income Review available on Feb. 1, 2019.
- Quit or reduced employment to attend school:** Effective Date: \_\_\_\_\_. Attach document from employer stating effective date.
- Unemployment benefits ended:** Effective Date: \_\_\_\_\_. Attach unemployment office document showing end date.
- Other:** Please specify and attach documentation. \_\_\_\_\_

**3. Attach the following documents:** (Provide detailed information and documentation of your circumstances to reduce processing time.)

- Write a detailed letter and provide documentation** explaining the unique circumstances that are impacting your 2018-2019 family income and your ineligibility for unemployment income, if applicable.
- Attach documentation of eligibility for unemployment benefits** and amount of unemployment benefits, if applicable.
- Complete the Anticipated Income and Assets Charts** on pages 2-3 of this form using gross income.
- Attach recent pay stubs** showing YTD info for each job listed on page 2 for all individuals listed on the 2018-2019 FAFSA.

You may be asked to submit additional documents or explanations of your circumstances. Please check your BroncoMail for any follow-up questions.

**CERTIFICATION: I certify that the information provided is true and is my income projection. If a new job is found, or my family’s income situation improves, I will notify the Financial Aid Office immediately. I understand if I use false information to establish eligibility for federal student financial aid, I could be subject to a fine, jail, or both.**

Student \_\_\_\_\_ Date \_\_\_\_\_ Spouse \_\_\_\_\_ Date \_\_\_\_\_

Parent 1 \_\_\_\_\_ Date \_\_\_\_\_ Parent 2 \_\_\_\_\_ Date \_\_\_\_\_

Independent students: you must sign and if you are married, your spouse must sign.

Dependent students: you must sign and one of your parents must sign.



**Section 3: OTHER INCOME/ASSETS** for June 1, 2018 – May 31, 2019

Mark "0" or amount in EVERY BOX. Report in each column for all individuals listed on the 2018-2019 FAFSA.

<b>Description of income/asset:</b>	<b>STUDENT Amount AND</b>	<b>SPOUSE Amount OR</b>	<b>PARENT(S) Amount</b>
Interest or dividend earnings.			
Cash support or any money paid on your behalf, including support from a non-custodial parent or any other person.			
Other taxable income (specify what it is)			
+Child support received for children not reported in household on FAFSA			
- Child support paid			
Veterans non-educational benefits (i.e., death pension, dependency & indemnity compensation, disability, etc.			
Withdrawals from tax-deferred pension, savings, IRAs, 401(k), 403(b) plans or life insurance disbursements.			
Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits).			
Other untaxed income (i.e., TANF, ADC, other Welfare Benefits, Refugee Assistance, JTPA non-education benefits, disability income). Specify what it is.			
Assets: As of today, what is the net worth of investments, including real estate (not including the home you live in)?			
Assets: As of today, what is the net worth of current businesses with 100 or more employees and/or investment farms? Do not include a farm that you live on and operate.			
<b>Assets: As of today, what is your total balance of cash, savings, and checking accounts? Do not include student financial aid.</b>			
Exemptions: What amount of the gross earnings reported on this form is from federal or state work/study income?			

**Section 4: OTHER COMMENTS**

Provide any additional information/explanation of information or calculations in Section B and C not already accounted for in your attached letter and/or documentation: